

COLORADO MEDICAL ASSISTANCE PROGRAM

Medical Assistance Program Provider Services
P.O. Box 1100
Denver, CO 80201-1100
1-800-237-0757

Provider Enrollment Application Checklist and Instructions for a Nurse Practitioner

(Standard Provider Application for Direct Pay Enrollment.)

General, family or pediatric nurse practitioners with an advanced practice license.

The documents listed below are required and must be submitted with the application.

<input type="checkbox"/>	Completed Electronic Funds Transfer (EFT) Form -- The individual name on this form must match exactly with the name on file with the IRS. The address on this form must match one of the addresses listed in the application. This form must be completed using the individual's social security number.
<input type="checkbox"/>	Completed W-9 Form -- The individual name on this form must match exactly with the name on file with the IRS. The address on this form must match one of the addresses listed in the application. This form must be completed using the individual's social security number.
<input type="checkbox"/>	License – Attach a copy of the license from the Board of Nursing that shows both the effective date and expiration date.
<input type="checkbox"/>	Certification(s) – If applicable, attach a copy of one of the following: Pediatric Nurse Practitioner Certificate from the National Certification Board of Pediatric Nurse Practitioners or a Family Nurse Practitioner Certificate from the American Nurse Association. The certificate must show the number, effective date and expiration date.
<input type="checkbox"/>	Completed Provider Disclosures Section – Check the appropriate entity type for the applicant (see definitions provided at the end of the section). Fields A through F must be completed with the requested information, check the box in the instruction area if the field is not applicable. If any area is not completed with either information or a check in the box, the application will be considered incomplete.